

MISSISSIPPI AUTHORITY FOR EDUCATIONAL TELEVISION

Special Meeting of the Board of Directors

Wednesday, January 25, 2023

4:00PM

Via Microsoft Teams videoconference

MINUTES

Board Members present:

Shawn Mackey, Whitney Lipscomb, Judy Nelson, Ric Sawyer

Board Members absent:

David Allen, Jeanne Luckey, Russ Latino

Staff present:

Royal Aills, Anna Neel, Alicia Harris, Marvin Jeter

Others Present:

Sarah Mann

Opening of Meeting

Chairman Mackey opened the meeting at 4:00p.m., and it was determined that a quorum was present.

Approval of Agenda

A motion was made by W. Lipscomb and seconded by R. Sawyer to approve the agenda; Passed unanimously.

New Business-Consideration of Bids for Tower Engineering Services Project 1: Lighting Systems on WMPN-Raymond, WMAV-Oxford, and WMAW-Meridian.

R. Aills explained the purpose of the RFQ briefly and called on A. Harris to summarize each of the three bids submitted. The recommended bid was selected based upon price and installation timeline. A. Harris noted that the recommendation was for TEP and explained the pricing broad range of quotes.

A motion was made by W. Lipscomb and seconded by R. Sawyer to approve/award the quote; R. Sawyer inquired to the staff support for the selection, and both R. Aills and A. Harris confirmed agreement.

With a vote for approval, acceptance of the bid passed unanimously.

ADJOURNMENT

A motion was made by R. Sawyer and seconded by W. Lipscomb to adjourn the meeting. Upon a unanimous vote the meeting was adjourned.

SIGNED, this the 26th day of January, 2023.



Dr. Shawn Mackey, Chairman

Board of Directors



Royal Aills

Executive Director



AGENDA ITEM EXECUTIVE SUMMARY

Agenda Item:	Consider accepting recommended quote submitted for Tower Engineering Services Project 1: Lighting Systems on WMPN-Raymond, WMAV-Oxford, and WMAW-Meridian.		
Presenter & Title:	Royal Aills, Executive Director, & Alicia Harris, Chief Financial Officer		
Date:	January 25, 2023		
Estimated Cost:	\$67,500	Budgeted?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
<i>If item is NOT budgeted, how will it be funded:</i>			
Executive Summary:			
<p>Friday, January 13, 2023, Mississippi Public Broadcasting opened quotes for Tower Engineering Services Project 1: Lighting Systems on WMPN-Raymond, WMAV-Oxford, and WMAW-Meridian.</p> <p>The purpose of Project 1 is to prepare the towers to accommodate new tower lighting systems in Phase 3, as well as to replace/add antennas for these TV and FM stations in the future. The lighting and antenna changes invoke the requirements of TIA-222-H to accommodate the wind load changes. Additionally, the <i>Request for Quotes (RFQ)</i> for Tower Engineering Services included a TIA Inspection, Steel and Appurtenance Mapping and Structural Analysis for all three towers. This RFQ also includes subsequent engineering to design modifications to upgrade the towers to TIA-222-H, if needed.</p> <p>An alternate quote was also requested for Completion Inspection Reports for all three towers, as well as the Structural Modification Design/Drawings for Raymond, if needed.</p> <p>The following three quotes were received:</p> <ol style="list-style-type: none"> 1. Tower Engineering Professionals (TEP) – Base quote amount of \$59,500, plus \$8,000 for the alternate quote for the Completion Inspection Report; total quote: \$67,500.00 2. Technical Services Group (TSG) – Base quote amount of \$136,607.01, plus \$233,197.14 for the alternate quote for the Completion Inspection Report; total quote: \$369,804.15 3. Electronics Research, Inc. (ERI) – Base quote amount of \$169,797.00, plus \$37,238.00 for the alternate quote for the Completion Inspection Report; total quote: \$207,035.00 			
Attachments: (Please list)			
<ul style="list-style-type: none"> • N/A 			
Recommended Action:			
Kessler & Gehman Associates recommended accepting the lowest quote received, which was \$67,500.00 by Tower Engineering Professionals.			